

Indiana Digital Preservation (InDiPres)
Annual Membership Meeting
Wednesday, August 1, 2023, 1pm-2pm
Zoom

Minutes

Introductions:

Justin Clark, Charla Gilbert, Tom Bartholomew, Janet Gilligan, Jennifer Noffze, Jamie Wilson, Veronica Palensky, Amber Passen, Michella Marino, Natasha Hollenbach, Eric Spall, Janice Gustafarro, Katie Farmer, Judi Termpening, Amanda Hurtford, Alicia, David Kite, Sudha Anand, Jake Speer

I. Financial update from Indiana State Library
a. 2022-2023 End of Year Report

- i. From the annual report: “This has been a year of change and growth for InDiPres. As Chair of the Steering Committee, I worked with fellow members on several changes to the InDiPres environment, most notably plans to transfer the technical infrastructure from Butler University to the Indiana State Library.

Regarding that transfer, Butler University can no longer be the home of our technical infrastructure. As a result, we have pursued plans to transfer both servers (the cache server and the staging server) to the Indiana State Library, as it is the only institutional member who could handle this change. These servers will need to be replaced soon, which will likely result in an increase of the fee structure. Changes to the fee structure would be voted on by the membership at a special meeting of InDiPres membership. A detailed plan on the transfer is forthcoming.

Additionally, there has been a major change with MetaArchive, the preservation collaborative we partner with. MetaArchive will be entering into a partnership with LOCKSS, a digital preservation organization based at Stanford University. MetaArchive will be transferring its central infrastructure and technological services to LOCKSS under an agreement, but there will be no changes to MetaArchive’s governance, of which InDiPres is a part.

In January of 2023, InDiPres leadership provided an online webinar on digital preservation through the Indiana State Library's "What's Up Wednesday" program. 61 people attended and many had interest in learning more about the collaborative.

Regarding membership, two new members joined InDiPres in the 2022-2023 cycle (Floyd County Public Library and Jefferson County Public Library) while two left (Clinton Public Library and Merom Camp & Retreat Center, Inc.) This brings our current membership to 22 institutions.

There was also a change in the membership makeup of the Steering Committee. Amanda Hurford left the steering committee we welcomed Charla Gilbert as chair elect. She will serve as chair for the 2023-2024 cycle. I will move into the role of past chair. We also retired many standing committees and focused energies on the Steering Committee."

b. 2022-2023 Fiscal Report

- i. From the annual report: "As of July 2023, Indiana Digital Preservation (InDiPres) has an account balance of \$13,235.74. This total includes a balance increase of \$5,979 from 2022-2023 membership fees, \$4,255.08 from 2022-2023 storage fees, and payments totaling \$13,529.65 to Educopia (MetaArchive) for services.

Outstanding invoices from the 2022-2023 membership cycle includes \$1,050 (\$350 each) from the Eugene V. Debs Museum, the Native American Museum, and Saint Mary-of-the Woods College, Rooney Library (membership fees). 2022-2023 storage fees for members are also outstanding.

Invoices for 2023-2024 memberships will be sent out on August 1, 2023. Invoices for 2022-2023 storage fees will be sent on October 1, 2023."

II. Technical Update

a. Recent Additions to InDiPres

- i. Jefferson County Public Library
- ii. Floyd County Public Library
 1. Two partners left: Clinton Public Library and Merom Camp and Retreat Center, Inc.
- iii. Our total membership is 22, which is a net loss of zero since 2020.

- b. Changes to MetaArchive – MetaArchive will become a partner of the LOCKSS at Stanford. This will provide long term viability for our preserved materials. Details on this will be forthcoming.

- c. Changes to our Servers –Servers will be leaving Butler, but the new home will be with the state library. Will create a plan and have a special meeting to discuss changes to fee structure, which will be voted on by InDiPres membership.

- d. Partner Concerns – MOU with the state library for the server change. A full plan will be developed and another meeting of the membership will be coming later in the fall.
- III. Elections
- a. Nominees for Steering Committee
 - i. Justin Clark – Past Chair
 - ii. Charla Gilbert – Chair
 - iii. Natasha Hollenbach –Chair elect – Congrats!
 - b. Vote to Approve – Full board approval
- IV. Open Floor
- a. Does anyone need help?
 - b. Outreach to members, and then interested parties?
 - i. We agreed to provide InDiPres members with a list of prospective members via email. If members could contact one or two a week, we will have contacted the entire list pretty quickly.
 - c. Do we welcome institutions outside of the state? – We would like to be a midwestern hub for digital preservation, possibly a 501c3 nonprofit in the future. For now, we are open to the possibility of having an out-of-state member if their fees can be processed by the ISL Foundation, who manages InDiPres’s finances.
- V. Adjournment