



Indiana Digital Preservation (InDiPres)
Annual Membership Meeting
Wednesday, August 31, 2022, 10am-11am
Zoom

MINUTES

In Attendance:

Justin Clark – Indiana State Library
Heather Rayl – Vigo County Public Library
Charla Gilbert – Vincennes University
Emily Bunyan – Knox County Public Library
Tom Bartholomew – Knox County Public Library
Eric Spall – Lebanon Public Library
Amanda Hurford – PALNI
Jennifer N – Indianapolis Children’s Museum
Sudha Anand – DePauw University
Janice Gustaferrero – Butler University
Natasha Hollenbach – Indianapolis Public Library
Katie Farmer – Indianapolis Public Library
Tricia Gilson – Bartholomew Public Library
Jordan Orwig – Sullivan Public Library
Jamie Wilson – Indianapolis Children’s Museum
Bernadette Ewen – Rose Hulman Institute of Technology

- I. Call to order at 10:10 by J. Clark.
- II. Financial update from Indiana State Library – J. Clark
 - i. 2021-2022 End of Year Report

As submitted by J. Clark – Financial Overview for 2021-22 Membership Cycle:

As of July 28, 2022, Indiana Digital Preservation (InDiPres) has an account balance of \$9,956.19. Our balance increased by \$5,739 from 2021-2022 membership and storage fees of member institutions and we sent out payments of \$11,036.74 to Educopia (MetaArchive) for services (membership renewal and storage fees) and \$449.63 for website costs (domain and website platform renewal). There are no outstanding membership bills from the 2021-2022 cycle; invoices for 2021-2022 storage fees will be sent as soon as each member’s costs are calculated from the MetaArchive conspectus. The only exception to this is the Indianapolis Public Library, who has already paid its storage costs for 2021-2022. The LSTA grant funds for Wabash Valley Visions and Voices members end with the 2021-2022 cycle and said members will begin incurring membership costs in 2022-2023. Invoices for 2022-2023 memberships will be sent out on August 1, 2022.

- b. 2022-2023 Fiscal Year So Far

- i. So far, 9 members have paid their 2022-2023 membership fee, including 3 members formerly of the Wabash Valley Visions and Voices collaborative. The Clinton Public Library decided to end their membership in InDiPres, effective 8/17/2022.
- III. Question from floor from T. Bartholomew, asking about structure of InDiPres and process of uploading things into MetaArchive. J. Clark went over the current process.
- IV. Technical Update – J. Gustaferra
 - a. Everything running smoothly and all the pieces are working right now. Ready Cloud is the better option now for uploading bags to the staging server at Butler.
 - b. Recent Additions to the Conspectus
 - i. MetaArchive will be moving to LOCKSS 2.0 soon that will change the look and feel of the Conspectus. The new interface should allow for detailed information on the amount of storage each institution is using.
 - c. Internet Archive Staging Server Pilot Program
 - i. MetaArchive is exploring using the Internet Archive’s staging server for ingest. An arrangement with IA would mean that member institutions would not have to maintain and manage a local staging server. Member institutions will only be responsible for a LOCKSS server.
 - d. Renewed Commitment to Partners
 - i. How can you start actively using the replicated storage of MetaArchive?
 - ii. Email J. Gustaferra. She will help members get started.
- V. Elections – J. Clark
 - a. Nominees for Steering Committee
 - i. No nominations were sent prior to the meeting, so J. Clark opened the floor for nominations for the Chair Elect position.
 - ii. C. Gilbert was nominated by E. Bunyan, and seconded by J. Orwig. A vote was held to accept the nomination, and all voted aye.
 - b. Vote to Approve - All members present voted to approve C. Gilbert as the Chair Elect.
 - c. Officers for 2022-23 Membership year:
Chair-Elect: Charla Gilbert
Chair: Justin Clark
Past-Chair: Heather Rayl
- VI. Open Floor Discussion
 - a. T. Bartholomew had a question regarding best practices when digitizing a large number of documents. Members discussed.
 - b. T. Gilson shared job posting – Bartholomew County Public Library is looking for a digital archivist.
- VII. Meeting adjourned at 11:06.